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APPLICATION FOR RESIDENTIAL TENANCY

The personal information collected on this form is required for the purposes of assessing your eligibility as a tenant. If you do not supply all the information requested, you may not be considered for a tenancy.

A separate Application Form needs to be completed for every adult tenant intending to reside in the property, unless they are a partner or spouse of the main applicant, in which case they may be included on this form.

Address of Property for which Application is being made: _____

Intended date of commencement of tenancy, if application successful: _____

APPLICANT DETAILS

A copy of Photo Identification showing your full name and date of birth needs to accompany this application, as does a copy of at least one form of proof of income. Applications cannot be processed without the required supporting documentation.

Surname Mr/Mrs/Miss/Ms _____

Date Of Birth _____

First Names _____

Type of Photo Identification supplied: _____

ID No.: _____

Source of Income _____

Total Weekly Income (Gross) \$ _____

WINZ ID (if applicable) _____

Employer _____

How long have you been with this employer? _____

Years _____

Months _____

Occupation _____

E-mail address _____

Phone work _____

home _____

mobile _____

PARTNER/SPOUSE (Please note that intended flatmate/s need to each complete a separate application form).

A copy of Photo Identification showing your full name and date of birth needs to accompany this application, as does a copy of at least one form of proof of income. Applications cannot be processed without the required supporting documentation.

Surname Mr/Mrs/Miss/Ms _____

Date Of Birth _____

First Names _____

Type of Photo Identification supplied: _____

ID No.: _____

Source of Income _____

Total Weekly Income (Gross) \$ _____

WINZ ID (if applicable) _____

Employer _____

How long have you been with this employer? _____

Years _____

Months _____

Occupation _____

E-mail address _____

Phone work _____

home _____

mobile _____

CURRENT TENANCY DETAILS (if applicable)

Current Address: _____

I have resided at this address for _____

years _____

months _____

Why are you leaving? _____

Current Landlord/Property Manager Name: _____

Contact Details: _____

Please note that by providing this information you authorise Dew Realty Ltd WREINZ to contact your current landlord/property manager to enquire about your current tenancy and determine your suitability as a tenant and to enquire as to your conduct as a tenant.

Have you ever had a tenancy terminated before? Yes No

If yes, please give details

Have you ever had money deducted from your bond? Yes No

If yes, please give details

Have you had any judgement or order made against you by the Tenancy Tribunal? Yes/No _____

If yes, please give details

REFERENCES

Names & details of at least two references are required. These cannot be family members or people you intend to live with.

1: Name: _____

Phone: _____

2 Name: _____

Phone: _____

NEAREST RELATIVE OR NEXT OF KIN

This needs to be someone that does not reside with you.

Name _____

Relationship _____

Address _____

Phone _____

INTENDED FLATMATES AND/OR OTHER OCCUPANTS

A separate application form is required for each additional adult person intending to reside in the premises and they are all required to be a party to any Tenancy Agreement resulting from the approval of this application.

Name: _____

Age: _____

Name: _____

Age: _____

Name: _____

Age: _____

Name: _____

Age: _____

TENANCY REQUIREMENTS

Do you intend keeping pets at this property? YES / NO

If yes, please specify: **DOG/CAT/OTHER** Specify Type &/or Breed :

Number of Occupants: Adults _____

Children _____

Ages of Children _____

Are you prepared to sign a Fixed Term Tenancy? Yes/No

If yes, please indicate the longest fixed term you would be prepared to sign up to **3 / 6 / 9 / 12 months**

For the purposes of the Privacy Act 1993, you are advised that the information on this form . . .

1. Is required to assess your eligibility as a tenant;
2. Collects information which will be provided to a tenant default database and/or credit bureau if you enter into a Tenancy Agreement and fail to comply with the terms of that agreement. (A tenant default database records the names of the persons who have been found in breach of their Tenancy Agreement and/or the Residential Tenancies Act 1986 by the Tenancy Tribunal);
3. Will be retained on file in our office;
4. Will also be made available to credit bureau and/or tenant default databases, and will be accessible to other people that may inquire of this credit bureau and/or default database.

You have a right to see the information we hold about you and to correct the information in accordance with the Privacy Act 1993. You also have the right to see the information held about you by any credit bureau or tenant default database and to correct the information in accordance with the Privacy Act 1993.

I/We declare that I/we consent to Dew Realty Ltd MREINZ . . .

1. contacting my/our employers or any person or company named in the application to confirm, verify and expand on any information given herein and to enquire as to any information which is deemed necessary or relevant for the purposes of processing this tenancy application;
2. complete a credit check on each of the persons named in this application and to lodge my/our details on Baycorp, the National Tenancy Database, Tenancy Informath NZ Ltd, or any other relevant databases;
3. providing the information in this form and details of any proven breach in my/our tenancy agreement or of the Residential Tenancies Act 1986 to any credit bureau or tenant default database and I/we acknowledge that the information may then be publicly accessible through a credit bureau or tenant default database;
4. searching Tenancy Tribunal orders and judgements as part of the application approval process;
5. may use any of the information on this form to enforce any judgement in respect of the tenancy agreement or in respect of any order made against me/us made by the Tenancy Tribunal.

I/we agree to pay a letting fee of one week's rent plus GST to Dew Realty Ltd MREINZ should my/our application be approved and we enter into a Tenancy Agreement through Dew Realty Ltd MREINZ. I/we understand and agree that, if approved, such approval shall be on the basis that all applicants shall be party to the subsequent Tenancy Agreement entered into. Subsequent inability or refusal by any applicant to be a party to the Tenancy Agreement may render any approval null and void. I/we confirm the information on this form is true and correct and that I/we have read and understood all of the above including the Privacy Act 1993 Statement.

Signature of Applicant _____

Date _____

Signature of Spouse/Partner _____

Date _____